

Proofing Process in Pressero System

Step 1a.

Fill out the proof information and upload the file the customer will download and approve/deny.

Proofs

From: 2/1/2011 To: 9/26/2011

+ Create New Proof Refresh

Sent Date	Response Date	Proof Name	Recipient	Response

Proof Name *
Testing Product Order #326-7

File
pressero_brochure.pdf

Information (optional)
extra information to customer

Who should it be sent to?

Site Name
[Dropdown]

Email *
twymore@aleyant.com

Recipient Name *
Terri Wymore

6/10/2011	7/28/2011	Friday six ten proof	Ross	Closed
5/25/2011		Wednesday noon test	Terri Wymore	Waiting
5/25/2011		Wednesday later test	Terri wymore	Waiting
5/25/2011		Wednesday morning test	Terri Wymore	Waiting
5/24/2011		Another proof	Terri	Waiting
5/23/2011		Monday Proof for Bob	Margaret Burns	Waiting
5/20/2011		Proof test for Bob	Margaret Burns	Waiting
4/12/2011	4/12/2011	Tuesday Proof	Terri	Approved

Step 1b.

File uploads to our server.

Proofs

From: 2/1/2011 To: 9/26/2011

+ Create New Proof Refresh

Sent Date	Response Date	Proof Name	Recipient	Response

Proof Name *
Testing Product Order #326-7

File
[Progress bar: Uploaded 98% (1.41MB) Total 1.44MB]
[Progress bar: Uploaded files: 100% (1) Total files: 1]
Uploading file: pressero_brochure.pdf
Elapsed time: 00:00:08s Estimated time: 00:00:00s Speed: 172.85KB/s

pressero_brochure.pdf

Who should it be sent to?

Site Name
[Dropdown]

Email *
twymore@aleyant.com

Recipient Name *
Terri Wymore

Step 2.

The customer will receive an email letting them know a proof is ready to view. They can download the file off our server.

From: Wymore Press <sender@wymorepress.com>
Subject: Please review this proof from Wymore Press
Date: September 25, 2011 9:44:46 PM CDT
To: Terri Wymore <twymore@alevant.com>

Email not displaying correctly? [Click here](#) to view it in a browser.



Proof from Wymore Press

9/25/2011 | 8:25 PM

Please evaluate this proof from Wymore Press

To: Terri Wymore <twymore@alevant.com>
Proof Name: Testing Product Order #326-7
Date: 9/25/2011 8:25:17 PM
Information: extra information to customer

[pressero_brochure.pdf](#)

[Click here](#) to respond.

Email from Wymore Press
Questions? Contact us at: 123-123-1234
Our mailing address is:
Wymore Press
123 Main Street
Suite 12
Attn: Terri Wymore
Wheaton, IL, 60187
US

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Step 3.

When they are ready to respond they click on the link to approve or deny. This brings them to a page that lets them respond to the proof request.

WYMORE PRESS

Home About Wymore Press FTP Login

Product Catalog

Questions and Answers
Feedback

Contact Us

Contact Me at:
1-800-571-2138

I'm a Great Printer

Proofs

Proof Name: Testing Product Order #326-7
Date Sent: 9/26/2011
Information: extra information to customer

[Click to download/view](#)

Feedback (Optional):

Services

About Us

News

Released U.S. hikers: 'We lived in a world of lies'
Safely back on U.S. soil, freed Americans Josh Fattal and Shane Bauer recounted their two years behind the walls of an Iranian prison. [read more...](#)

Chavez recording aims to dispel rumors
An audio recording of a confident-sounding, strident President Hugo Chavez aired on Venezuelan state-run television on Sunday, with the ailing ... [read more...](#)

Twitter

#Pressero is now integrated with OnPoint for robust shipping management. <http://t.co/8kSCLjrW>

9/16/2011 6:32:57 PM

Step 4.

We return a message that their proof response has been received.

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1-800-571-2138

I'm a Great Printer

Proofs

Thank you for responding to this proof.

Services

About Us

News

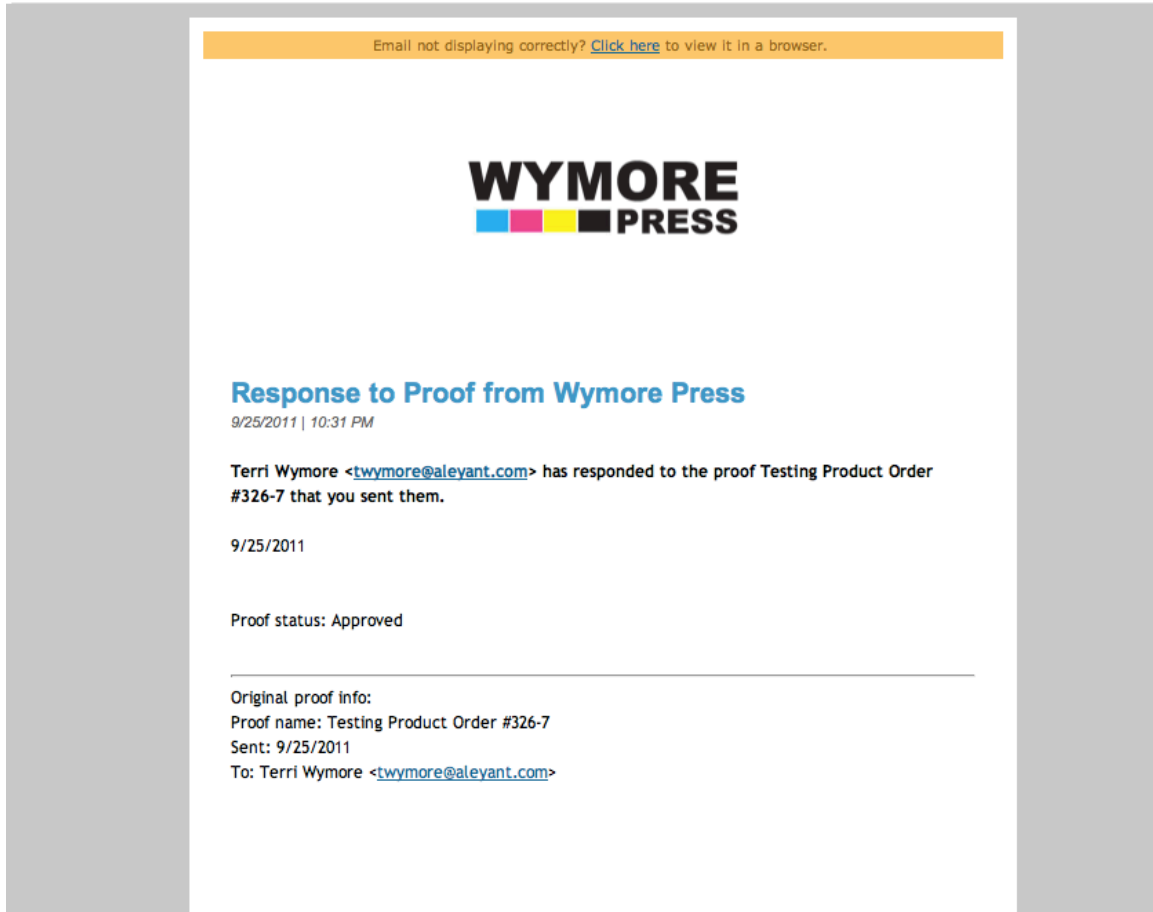
Released U.S. hikers: 'We lived in a world of lies'
Safely back on U.S. soil, freed Americans Josh Fattal and Shane Bauer recounted their two years behind the walls of an Iranian prison. [read more...](#)

Chavez recording aims to dispel rumors
An audio recording of a confident-sounding, strident President Hugo Chavez aired on Venezuelan state-run television on Sunday, with the ailing ... [read more...](#)

Step 5.

The administrator (you) get an email letting you know the proof has been responded to.

From: Wymore Press <sender@wymorepress.com>
Subject: **Status changed for proof Testing Product Order #326-7**
Date: September 25, 2011 10:31:59 PM CDT
To: Terri Wymore <twymore@aleyant.com>



Step 6.

Proof update recorded in admin area also.

The screenshot shows an administrative interface with a grey background and a white form. At the top, there is a yellow header bar with the text "9/25/2011 9/25/2011 Testing Product Order #326-7 Terri Wymore Approved". Below this is an "Edit" button. The form is divided into two main sections. The top section is titled "Proof Name" and contains a text input field with "Testing Product Order #326-7". Below this is a section titled "Information (optional)" with a text area containing "extra information to customer". To the right of the "Proof Name" section is a section titled "Who should it be sent to?" which contains three dropdown menus: "Site Name", "Email" (with "twymore@aleyant.com" selected), and "Recipient Name" (with "Terri Wymore" selected). The bottom section is titled "Proof Status" and contains three input fields: "Status" (with "Approved" selected), "Status Date" (with "Sunday, September 25, 2011" selected), and "Response" (with an empty text input field). At the bottom left of the form is a "Cancel Proof" button.